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| **Modified Church Activity Planning Worksheet** | | |
| **Type of Gathering** | **Ex. Worship in Sanctuary** | **Your Activity** |
| Potential Risks | COVID-19 Exposure/Outbreak  Sickness/Death  Liability-Legal/Financial |  |
| Risk Reduction Options | Hygiene Measures  Protective Measures  Capacity Considerations  Service Modifications  Alternate Experiences |  |
| Specific Risk Reduction Measures | Hand washing, Hand sanitizing (provided), Surface cleaning, Cleaning of personal items (phones), Weekly cleaning, Purchasing – PPE/Cleaning supplies, Masks (provided), Plexiglass barriers, Closed restrooms, Removal of pews, zoned worship space, 50 or fewer worshipers, multiple services, Separate space for singers, Staggered ingress/egress, Directional signage, Policy signage, No hymnals/pew Bibles, No printed materials, No right hand of fellowship, No passing of offering plates, No singing, No responsive reading, No nursery, Drive-In experience, Online experience |  |
| Communication Plan | Who: members, regular visitors, groups using building, vendors.  How: what channels? |  |
| Risk Management | \*Daily/weekly cleaning plan \*Insurance co/public health notification  \*Exposure Plan (if someone tests positive)  Deep cleaning plan (exposure)  Supplies Needed? |  |
| Leadership (who’s the most in charge?) | Who is responsible for:  -Guidelines  -Implementation of guidelines  -Communication |  |
| What’s the alternative for those most vulnerable? | Phone calls, online experiences, socially distanced visitation |  |

Other considerations:

**Epiphany Moravian Church (NC)  
Plan for Regathering**

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| **Phases** | **NC Gov. Guidelines** | **Worship** | **Small Groups** | **Family Ministry** | **Ministry Events** | **Decision Point**  **(when to shift phases)** |
| **Phase 1** | Stay-at-home, >10 worship allowed outside, social distancing | Online services, drive-in with safety protocols | Online, in-person discouraged – only <10 with social distancing, protective measures | Online with parent resourcing | Online and limited in-person | Government removes stay-at-home order and allows for gatherings inside of 10-99. |
| **Phase 2** | Stay-at-home lifted, larger groups allowed to gather inside for worship | Online services, drive-in, & house churches (2-3 families) with safety protocols | Online, in-person (in homes/outside) with safety protocols | Online with parent resourcing | Limited (online and in-person) | Government allows worship gatherings inside for 100+ people and safety protocols are in place |
| **Phase 3** | Decreased restrictions on vulnerable populations, increased limit on people allowed at gatherings | Online services, house churches, limited and modified onsite worship (safety protocols) | Online, in-person with precautions | Online, kids attend worship/house churches, & limited childcare available onsite, teens limited in-person activities | Limited (in-person) | Government removes gathering restrictions and the community resumes activities involving kids (i.e. sports, camps, schools, pools, etc.) |
| **Phase 4** | No definitive phase | Online services, resume onsite worship with precautions | Return to normal with precautions | Return to normal with precautions | Return to normal with precautions | Government and/or health officials recommend returning to a stricter protocol for slowing the spread of infection (another wave). |

Those over the age of 65, those with underlying health conditions, and those with weakened immune systems remain at home as much as possible through at least Phase 2.

Staff works from home through Phase 1. Other than paid staff or volunteer staff with specific essential responsibilities, members should not be inside church facilities through at least Phase 1.

**Updated 5/20/2020**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Moravian Church  
Plan for Regathering**

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| **Phases** | **Gov. Guidelines** | **Worship** | **Small Groups** | **Family Ministry** | **Ministry Events** | **Decision Point**  **(when to shift phases)** |
| **Phase 1** |  |  |  |  |  |  |
| **Phase 2** |  |  |  |  |  |  |
| **Phase 3** |  |  |  |  |  |  |
| **Phase 4** |  |  |  |  |  |  |

Those over the age of 65, those with underlying health conditions, and those with weakened immune systems remain at home as much as possible through \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Staff works from home through \_\_\_\_\_\_\_\_\_. Other than paid staff or volunteer staff with specific essential responsibilities, members should not be inside church facilities through \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Updated \_\_\_\_\_\_\_\_\_**