

**MORAVIAN CHURCH IN AMERICA, SOUTHERN PROVINCE
PAYROLL DIRECT DEPOSIT FORM**

Name: _____ Employee ID # _____

Email Address: _____

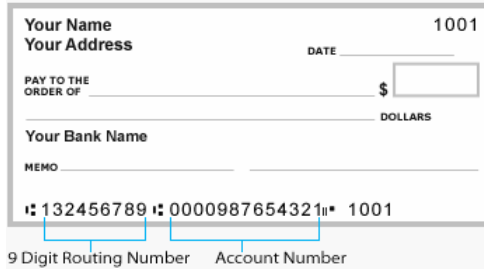
Church or Agency: _____ Contact Phone # _____ - _____ - _____

New Hire Direct Deposit

Change Direct Deposit

NOTE: Direct Deposit is the method of payment for the Moravian Church in America, Southern Province

**A VOIDED CHECK OR BANK LETTER OF VERIFICATION FOR EACH ACCOUNT MUST
ACCOMPANY THIS FORM**



BANK 1 ACCOUNT INFORMATION

Routing Number

--	--	--	--	--	--	--	--	--	--

ACCOUNT # _____

Checking Savings

BALANCE OF CHECK OR

FLAT AMOUNT: _____

ACCOUNT # _____

Checking Savings

BALANCE OF CHECK OR

FLAT AMOUNT: _____

BANK 2 ACCOUNT INFORMATION

Routing Number

--	--	--	--	--	--	--	--	--	--

ACCOUNT # _____

Checking Savings

BALANCE OF CHECK OR

FLAT AMOUNT: _____

ACCOUNT # _____

Checking Savings

BALANCE OF CHECK OR

FLAT AMOUNT: _____

In the event of any over-deposit to my account(s), I hereby authorize Moravian Church in America, Southern Province to reverse the erroneous payment made to my account(s). I understand every attempt will be made to notify me prior to any reversal being made.

Signature

Date

This form must be completed, signed and forwarded along with a voided check or verification letter from the bank to the payroll office located at 459 Church Street, Winston Salem, NC 27101 or emailed to payroll@mcsp.org